**RESOLUTION NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF WEBER COUNTY COMMISSIONERS ESTABLISHING A CRIMINAL JUSTICE COORDINATING COUNCIL**

**RECITALS**

**WHEREAS**, Title 17, Chapter 55 of the Utah Code requires counties to establish a Criminal Justice Coordinating Council (“CJCC”) to coordinate and improve components of the criminal justice system within the county; and

**WHEREAS**, Title 17, Chapter 55 of the Utah Code authorizes counties to jointly create a Criminal Justice Coordinating Council; and

**WHEREAS**, Weber and Morgan County are both located within the Second District Court’s boundaries and share many resources that are critical to coordinating and improving the criminal justice system;

**NOW THEREFORE**, the Board of Weber County Commissioners hereby resolves to create a Criminal Justice Coordinating Council jointly with Morgan County and to provide the coordinating council with authority as outlined herein:

**SECTION ONE**

**COORDINATING COUNCIL NAME**

* 1. The coordinating council shall be called the Weber-Morgan County Criminal Justice Coordinating Council (“WMCJCC”).

**SECTION TWO**

**MEMBERS**

2.1 Title 17, Chapter 55 of the Utah Code requires coordinating councils to include the following representatives:

(i) one county commissioner or county council member;

(ii) the county sheriff or the sheriff’s designee;

(iii) one chief of police of a municipality within the county or the chief’s designee;

(iv) the county attorney or the attorney’s designee;

(v) one public defender or attorney who provides public defense within the county;

(vi) one district court judge;

(vii) one justice court judge;

(viii) one representative from the Division of Adult Probation and Parole within the Department of Corrections;

(ix) one representative from the local mental health authority within the county; and

(x) one individual who is:

(A) a crime victim; or

(B) a victim advocate, as defined in Section 77-38-403.

2.2 A CJCC may also include the following representatives as authorized by statute:

(i) an individual representing:

(A) local government;

(B) human services programs;

(C) higher education;

(D) peer support services;

(E) workforce services;

(F) local housing services;

(G) mental health or substance use disorder providers;

(H) a health care organization within the county;

(I) a local homeless council;

(J) family counseling and support groups; or

(K) organizations that work with families of incarcerated individuals; or

(ii) an individual with lived experiences in the criminal justice system.

2.3 The initial composition of the WMCJCC shall be as follows:

|  |  |
| --- | --- |
| **Organization Represented** | **Name of Appointed Representative** |
| Weber County Commission | Commissioner Sharon Bolos |
| Morgan County Commission | Commissioner Matt Wilson |
| Weber County Sheriff | Sheriff Ryan Arbon |
| Ogden Police Department | Jake Sube |
| Weber County Attorney’s Office | Letitia Toombs |
| Weber Public Defender Group | Jim Retallick |
| Second District Court | Judge Noel Hyde |
| Ogden City Justice Court | Judge Clay Stucki |
| Adult Probation & Parole | Andrew McCain |
| Weber Human Services | Jed Burton |
| Victim Advocate | Jamie Pitt |
| Lived Expertise | David Sekulich |

2.4 Organizations listed under paragraph 2.2 that are not currently included on the WMCJCC may be included in the future by resolution of the Board of Weber County Commissioners.

2.5 Each representative of the WMCJCC shall be appointed by the organization that they represent and shall continue to serve until resignation, removal, or a replacement is appointed by the appointing organization.

**SECTION THREE**

**GOVERNANCE**

3.1 At the first meeting of each calendar year, the WMCJCC shall elect a Chair and a Vice Chair from among the representatives.

3.2 The Chair shall preside at all meetings, authorize calls for any special meetings, and generally perform the duties of the presiding officer. The Chair shall act as the spokesperson for the WMCJCC unless another representative is selected by majority vote to act as spokesperson for a specific issue. The Chair may only serve for a term of one year.

3.3 The Vice Chair shall preside at all meetings in the absence of the Chair.

3.4 In the absence of both the Chair and Vice Chair, those representatives present shall elect a temporary Chair to serve at that meeting. The temporary Chair shall have all the duties and responsibilities of the Chair.

3.5 The County shall provide a secretary and clerical support for the WMCJCC.

**SECTION FOUR**

**MEETINGS**

4.1 All meetings of the WMCJCC shall comply with the provisions of the Utah Open and Public Meetings Act.

A. Items may be placed on the agenda by any representative at least one week prior to the scheduled meeting.

B. The approved minutes of the WMCJCC will be deemed public record and available to the public upon request.

C. Each representative shall have one vote in any action taken by the WMCJCC. If the appointed representative from an organization is not able to attend a meeting, the organization may send a substitute representative who shall have the authority to vote on behalf of that organization in that meeting.

G. A quorum shall be necessary to conduct the business of the WMCJCC and a quorum shall consist of a majority of all appointed representatives.

H. The Chair may from time to time convene and conduct meetings in which one or more representatives attend and participate through electronic means. Electronic meetings shall comply with the provisions of Utah Code Annotated § 52-4-207. Board members who attend a meeting electronically shall be included in calculating a quorum.

**SECTION FIVE   
RESPONSIBILITES**

5.1 The purpose of the WMCJCC is to coordinate and improve components of the criminal justice system in the county.

5.2 The council shall develop and implement a strategic plan for the county's criminal justice system that includes:

A. mapping of all systems, resources, assets, and services within the county's criminal justice system;

B. a plan for data sharing across the county's criminal justice system;

C. recidivism reduction objectives;

D. and community reintegration goals.

5.3 The council shall prepare a list of private probation providers for a court to provide to defendants as described in Section 77-18-105.

5.4 Before November 30 of each year, a council shall provide a written report to the State Commission on Criminal and Juvenile Justice regarding: the implementation of a strategic plan; and any data on the impact of the council on the criminal justice system in the county.

5.5 The WMCJCC shall comply with any additional requirements that the State legislature may add to state code in future years.

RESOLVED this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2024.

BOARD OF WEBER COUNTY COMMISSIONERS

By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

James H. “Jim” Harvey, Chair

Commissioner Froerer voted \_\_\_\_\_\_

Commissioner Bolos voted \_\_\_\_\_\_

Commissioner Harvey voted \_\_\_\_\_\_

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ricky Hatch, CPA

Weber County Clerk / Auditor